

# Job Advert



Housing | Health | Recovery

## Deputy Manager

Service:	Rathmines STA
Location:	Rathmines, Dublin 6
Duration:	Indefinite Duration
Hours:	40 hours per week
Published:	23 <sup>rd</sup> June 2026
Application Closing Date:	8 <sup>th</sup> July 2026

NOVAS is a not for profit organisation and Approved Housing Body. We work with single adults, couples and families who are homeless or at risk of being homeless. We provide a range of support services and accommodation. We have over 300 staff, and more than 30 services in Limerick, Dublin, Clare, Kerry, Cork and Tipperary including residential homeless services, social housing and community based services for tenancy sustainment, homelessness prevention, mental health and recovery.

The Rathmines STA meets the needs of homeless women who require supported accommodation for a temporary period in the Dublin region. The service offers a range of rehabilitation and stabilisation interventions designed to engage with residents and create sustainable pathways out of homelessness.

NOVAS is a Trauma Informed practice organisation and the principles of collaboration, diversity, respect and trust are embedded in our way of working together. Our services are provided through support of our partners in local government through the Local Authorities, HSE, and other donors and funders

Desirable Skills and Knowledge (Please see Job Description for complete Person Specification)

- Professional Qualification in Social Care or related allied health professions, minimum level 7 (full major award) or eligibility to register with CORU as a Social Care Worker.
- One year experience in working with people who are homeless or other social care groups.
- Strong administration skills for record keeping and report writing and computer literacy.
- Ability to provide services that foster and enhance the dignity, development, and independence of the individual.
- Understand care and case management protocols including care planning, needs assessment, risk management & assessment, incident management & prevention and key working.
- Ability to communicate effectively with a wide variety of people.
- Understanding of the needs of vulnerable people who are homeless, with focus on the specific needs of people with complex needs.
- Knowledge of and a commitment to equal opportunities.
- Full drivers' licence and use of own car.



We offer a competitive benefit package including 26 days annual leave pro rata, access to further education supports and contributory pension.

If you would like to work for, an application form and job description can be found on the careers section of our website [www.novas.ie/work-for-us](http://www.novas.ie/work-for-us). If you require any further information or wish to submit a completed application form, please email [tracey.mccarthy@novas.ie](mailto:tracey.mccarthy@novas.ie)