

Job Advert

NOVAS

Assessment and Placement Officer

Housing | Health | Recovery

Service:	Clare County Council/Clare Homeless Action Team
Location:	Clare County Council
Duration:	Contract of Indefinite duration
Hours:	40 hours per week
Post Reference No:	HR260411
Published:	29 th of April 2026
Application Closing Date:	14 th May 2026

NOVAS is a not-for-profit organisation and Approved Housing Body. We work with single adults, couples and families who are homeless or at risk of being homeless. We provide a range of support services and accommodation. We have over 300 staff, and more than 30 services in Limerick, Dublin, Clare, Kerry, Cork and Tipperary including residential homeless services, social housing and community-based services for tenancy sustainment, homelessness prevention, mental health and recovery.

The aim of the role is to provide a support service within Clare County Council/Clare Homeless Action Team whereby clients can access advice and information as to their eligibility for emergency homeless services.

NOVAS is a Trauma Informed practice organisation and the principles of collaboration, diversity, respect and trust are embedded in our way of working together. Our services are provided through support of our partners in local government through the Local Authorities, HSE, and other donors and funders

Desirable Skills and Knowledge (Please see Job Description for complete Person Specification)

- A minimum of Level 7 Ordinary Degree or higher (National Framework of Qualifications) in Social Care or another allied health profession. Registration as a Social Care Worker with CORU will also be considered.
- Experience of working with homeless people or similar
- Commitment to low threshold and harm reduction approaches
- Excellent communication skills
- Ability to utilise IT systems effectively
- Full drivers licence and use of own car

We offer a competitive benefit package including 26 days annual leave pro rata, access to further education supports and contributory pension.



If you would like to work for NOVAS, an application form and job description can be found on the careers section of our website <https://novas.ie/careers-with-novas/>. If you require any further information or wish to submit a completed application form, please email recruitment@novas.ie

