

# Job Advert

## Deputy Manager



Housing | Health | Recovery

Service:	Bella House
Location:	Drumcondra, Dublin
Duration:	Specific Purpose Contract
Hours:	40 hours per week
Published:	10 <sup>th</sup> February 2025
Application Closing Date:	27 <sup>th</sup> February 2025

NOVAS is a not for profit organisation and Approved Housing Body. We work with single adults, couples and families who are homeless or at risk of being homeless. We provide a range of support services and accommodation. We have over 300 staff, and more than 30 services in Limerick, Dublin, Clare, Kerry, Cork and Tipperary including residential homeless services, social housing and community based services for tenancy sustainment, homelessness prevention, mental health and recovery.

Bella House is one of four dedicated female only NOVAS services in Dublin. The service is located in Drumcondra and provides 24/7 support and services to 23 women who are homeless. In total NOVAS support more than 60 women in dedicated STA services in the capital. The facility offers a range of rehabilitation and stabilisation interventions designed to engage to create sustainable pathways out of homelessness. The service operates a harm reduction policy. It does not put barriers in place for entry and accepts clients as they are.

NOVAS is a Trauma Informed practice organisation and the principles of collaboration, diversity, respect and trust are embedded in our way of working together. Our services are provided through support of our partners in local government through the Local Authorities, HSE, and other donors and funders

Desirable Skills and Knowledge (Please see Job Description for complete Person Specification)

- A minimum of Level 7 Ordinary Degree or higher (National Framework of Qualifications) in Social Care or another allied health profession.
- Three years' experience in working with people who are homeless or other social care groups.
- Commitment to low threshold and harm reduction approaches
- Excellent communication skills
- Ability to utilise IT systems effectively

We offer a competitive benefit package including 26 days annual leave pro rata, access to further education supports and contributory pension.

If you would like to work for NOVAS, an application form and job description can be found on the careers section of our website [www.novas.ie/work-for-us](http://www.novas.ie/work-for-us). If you require any further information or wish to submit a completed application form, please email [tracey.mccarthy@novas.ie](mailto:tracey.mccarthy@novas.ie)

