

# JOB DESCRIPTION **NOVAS**

Housing | Health | Recovery

<b>Job Title:</b>	Night Team Leader, Limerick STA Services	<b>Post Number:</b>	VICAMT
<b>Reports To:</b>	Group Services Manager – Limerick STA Services	<b>Location:</b>	Limerick
<b>Salary:</b>	This role is attached to a defined salary scale which starts at €36,160 and appointments are made depending on experience.		

## Purpose of the Job

The role of Night Team Leader is vital to the successful delivery of quality programmes and services in NOVAS for our clients. The Night Team Leader will support the clients of NOVAS in STA services located in Limerick.

The Night Team Leader will report to the Group Service Manager and work collaboratively with the NOVAS STA Services staff team and wider NOVAS services. The Night Team Leader will work closely with external service providers, local authorities and local communities in the region. The Night Team Leader is responsible for managing and supervising staff, maintaining a high standard of service delivery, ensuring that the service provision is person centred, effective, safe and promotes positive health and wellbeing for clients. The Night Team Leader will ensure the service is compliant with relevant legislation, regulations, national, organisational and local policies and standards. The Night Team Leader will ensure effective day to day running of the project especially at evening and night time, all aspects of health and safety are met, the hygiene and physical environment is kept to a high standard and ensure that clients are consulted and involved in the operation of the project to the greatest practical extent. The Night Team Leader will be part of the NOVAS emergency contact rota, carry out administrative and financial procedures in accordance with the policies and procedures of NOVAS, prepare reports, statistics and other information as required.

This role includes predominantly evening and night work, weekend and some very early mornings (5, 10 and 12 hour shifts). You will be required to support the night team members through regular team meetings and supervision, induction and probation meetings.

This job description is a guide to the general range of duties assigned to the post holder. It is intended to be neither definitive nor restrictive and is subject to periodic review.

## Environment of the Job