

JOB DESCRIPTION **NOVAS**

Housing | Health | Recovery

Job Title:	Project Worker	Post Holder:	SFC (maternity leave cover)
Reports To:	Project Manager Belle House	Location:	Dublin
Salary:	This role is attached to a defined salary scale which ranges from €24,000 to €45,200 and appointments are made depending on experience.		

Purpose of the Job

The role of Project Worker is vital to the successful delivery of quality programmes and services in NOVA for our clients. The Project Worker will support the clients of the Belle House project.

The Project Worker will report directly to the Belle House Project Manager, will be a member of, and work collaboratively with the Belle House staff team, wider NOVA services, external service providers and local authorities in the region. The Project Worker is responsible for supporting clients, sourcing appropriate housing options for clients, supporting clients to move into and sustain their accommodation for a period of time. The Project Worker will ensure effective day to day running of the project, all aspects of health and safety, hygiene and physical environment is kept to a high standard at all times.

The role is situated in the Belle House project. This role includes day and evening work (8 hour shifts), weekend work (24 hour shifts)

The Project Worker will have a background in Social Care, minimum level 2, with training or experience in the areas of Homeless Services and will be expected to work within the relevant frameworks of quality standards or legislation.

This job description is a guide to the general range of duties assigned to the post holder. It is intended to be neither definitive nor restrictive and is subject to periodic review.

Environment of the Job

NOVA is a not-for-profit organisation and Approved Housing Body, we work with single adults, couples and families, and who are homeless or at risk of being homeless. We also provide a service for unaccompanied minors seeking asylum. We provide a range of services and accommodation. Our first service was established in Limerick in 2002 which was a temporary low threshold emergency homeless accommodation and we have grown from